



422 N. Prospect Street • Wheaton, IL 60187 • (630) 462-9657 • (630) 462-9658 fax • [greenhousecoschool.org](http://greenhousecoschool.org)

## History/Lit Teacher – Logic Level

### Organization

In collaboration with parents, Greenhouse exists to develop a new generation of leaders who will serve the common good and in all things bring glory to God. We do this through fostering a love for learning and sharpening academic skills and intellectual discernment; promoting moral virtue and personal responsibility; and nurturing authentic relationships in a community marked by integrity, humility and love. Greenhouse comes alongside homeschooling families to provide exceptional experiential academic and social opportunities within a uniquely Christian classical environment. We currently serve 300 students annually with a budget of \$1 million.

Please visit [www.greenhousecoschool.org](http://www.greenhousecoschool.org) to learn more.

### Position

Reporting to the Logic Lead Teacher, the History/Lit Teacher teaches and trains students in grades 5-8. Studies focus primarily, but not exclusively, on western civilization utilizing a four-year curriculum cycle. The History/Lit teacher also provides instruction in and opportunities for multiple student “Explore” reports and special presentations each year. In addition to in-class instruction and activities, the teacher cultivates and calls forward virtue and godly character in the learning community of each classroom and partners with each family. (In the event that Greenhouse hires two teachers, they will need to work collaboratively to produce comparable classroom experiences.)

### Classification

The History/Lit Teacher is a part-time exempt position.

### Specific responsibilities include

Teaching

- Teach two 75-minute classes one or days per week throughout the academic year: one class for 5<sup>th</sup> & 6<sup>th</sup> grade (Logic 1) and one for 7<sup>th</sup> & 8<sup>th</sup> grade (Logic 2)
- Teachers will be on campus on one or two days, Tuesday-Friday from 8:30 a.m. - 12:00 p.m.
- Implement the provided scope & sequence and teach the identified skills for Logic students
- Along with other Science faculty, refine the curriculum with an emphasis on classical pedagogy
- Determine which supplies, books, etc. are needed and procure supplies, as deemed necessary
- Comment on student assignments in a timely fashion
- Submit announcements and materials to be reproduced or posted by designated deadlines each term
- Post assignments each week by the specified deadline into Google Classroom
- Submit and organize teaching material in Google Classroom
- Address classroom situations in such ways that Christian virtue is called forward and relationships are strengthened
- Quickly initiate and/or respond to matters of parental concern – positive or negative

## General Responsibilities outside of teaching

- Pray for Greenhouse students
- Participate in a 2-day teacher training (August) and other faculty development events
- Attend the Kick-off event in August for each core day on which one teaches (AM)
- Attend monthly faculty meetings (time for prayer, checkpoint, assessment, coordination) (PM)
- Participate in December Co-Teacher conferences (AM)
- Participate in regular checkpoints with the Logic Lead Teacher
- Write notes of encouragement for eighth graders to be included in a graduation booklet
- Participate in production meetings for the curricular event called the Living Wax Museum (PM)
- Serve as substitute teacher, if able
- Other duties as assigned by the Principal or Head of Co-School

## Qualifications

History/Lit Teachers will have the following experience and attributes:

- Active involvement in a local church that aligns with the beliefs of the Apostles Creed and/or the National Association of Evangelicals Statement of Faith
- A calling from God to serve His kingdom through the mission of Greenhouse.
- An expertise in an area of history, basic knowledge of the history of western civilization
- Bachelor's degree in education, preferred
- More importantly, 1-3 years classroom experience teaching middle school students and grading written work
- Calling as a teacher confirmed by fruit, recognition by others, and heart's orientation and proven ability to engage children in learning
- Experience in character and spiritual formation
- Capacity to inspire and motivate others
- Growing familiarity and experience with classical education
- An understanding of and commitment to home-schooling and the home-schooling community
- A co-teacher enjoys working on a team of faculty and partnering with co-schooling parents
- Excellent verbal and written communication skills
- Quickly responds to written communication
- Proficiency with basic online practices such as uploading and downloading and working on collaborative documents or files.
- Familiarity with MS Office Suite and Google software, preferred
- Strong interpersonal skills including experience building and maintaining relationships with a diverse network of individuals and organizations
- The ability to deal with information in a confidential manner and respond with sensitivity
- Personal qualities of integrity, and servanthood, and a commitment to the mission of Greenhouse